

Full Council

Title:	Mayor of Thame's Charity Trust (1166890)
Date:	13 June 2023
Contact Officer:	Rosie Collins, Administration Officer & PA to the Mayor

Purpose of the Report

1. To provide a technical summary of the Mayor of Thame's Charity Trust for the year 2022-2023.

Background

2. A previous update was provided to Council on 21 June 2022.
3. An Ordinary Meeting of the Trustees, Ann Midwinter, Linda Emery, Mike Dyer and Adrian Dite was held on 26 July 2022. Paul Cowell was elected as Chair. The 2021-22 Accounts and technical report, as presented at the Town Council meeting on 21 June 2022, were reviewed. It was noted that the accounts had since been independently examined. Rosie Collins was formally re-appointed as Treasurer and Secretary.
4. At a Special Meeting of the Trustees on 26 July 2022 it was agreed that Mandy Sturdy as Town Clerk and Nigel Champken-Woods as Deputy Mayor be appointed as trustees for a period of 4 years. At the same meeting it was agreed to re-appoint Ann Midwinter for a further term.
5. An Ordinary Meeting of the Trustees was held on 31 January 2023. It was noted that the Charity's Bank, HSBC, had closed in August 2022 and funds transferred to a newly opened account at NatWest Bank. All relevant procedures and policies were formally reviewed.
6. A detailed Annual Return for the financial year ending on 1 May 2022 was not required as funds raised were below £10,000. In place of the Annual Return the Charity's income and expenditure was submitted to the Charity Commission on 14 September 2022 after the independent audit.
7. There was no Gift Aid claimed in 2022-23.
8. Attached is a schedule of monies received and paid out of the Charity Account for 2022-23 and an Income & Expenditure summary for the year.
9. The Treasurer is executing all required End of Year reporting in line with the Trust Deed, the Regulations and the requirements of the Charity Commission.
10. The next Ordinary and Special meetings of the Trustees are scheduled for Tuesday 1 August 2023.

Action Required

- To note the report.***