

Full Council

Title:	Mayor of Thame's Charity Trust (1166890)
Date:	18 June 2024
Contact Officer:	Jane Webster, Administration Officer & PA to the Mayor

Purpose of the Report

1. To provide a technical summary of the Mayor of Thame's Charity Trust for the year 2023-2024.

Background

2. A previous update was provided to Council on 13 June 2023.
2. An Ordinary Meeting of the Trustees, Mandy Sturdy, Linda Emery, Mike Dyer, Adrian Dite, Paul Cowell and Andy Gilbert was held on 8 August 2023. Adrian Dite was elected as Chair. The 2022-23 Accounts and technical report, as presented at the Town Council meeting on 13 June 2023, were reviewed. It was noted that the accounts had since been independently examined. Rosie Collins was formally re-appointed as Treasurer and Secretary.
3. At a Special Meeting of the Trustees on 8 August 2023 it was agreed that Andy Gilbert as Deputy Mayor be appointed as trustees for a period of 4 years. At the same meeting it was agreed to re-appoint Mike Dyer and Paul Cowell for a further 4 year term. It was noted that Ann Midwinter did not stand in the local May elections and has stood down as Trustee.
4. An Ordinary Meeting of the Trustees was held on 23 January 2024. It was noted that Andy Gilbert had been added as a signatory to NatWest Bank account and Ann Midwinter deleted. It was further noted that Andy Gilbert had been added as a Trustee with the Charity Commission and Ann Midwinter deleted.
All relevant procedures and policies were formally reviewed.
6. A detailed Annual Return for the financial year ending on 1 May 2023 was not required as funds raised were below £10,000. In place of the Annual Return the Charity's income and expenditure was submitted to the Charity Commission on 6 October 2023 after the independent audit.
7. There was no Gift Aid claimed in 2023-24.
8. Attached is a schedule of monies received and paid out of the Charity Account for 2023-24 and an Income & Expenditure summary for the year.
9. The Treasurer is executing all required End of Year reporting in line with the Trust Deed, the Regulations and the requirements of the Charity Commission.
10. The next Ordinary and Special meetings of the Trustees are scheduled for 13 August 2024.

Action Required

- i) **To note the report.**