

Community Services Committee

Title:	Town Fairs
Date:	16 July 2024
Contact Officer:	Cassie Pinnells, Community Services Manager

Purpose of Report

1. To authorise the signing and sealing of the 3-year September and October Fairs Agreement with an option to extend for a further 2 years subject to clause 65.

Background

2. Negotiations were held on the 4 June 2024 with the Showmen's Guild of Great Britain (the Guild) representatives, Town Council Fair Working Group and Officers. The September and October Fair Agreement (Appendix 1) was reviewed incorporating the following changes:

Item 65. The Guild, must write to the Council by 1 April 2026, requesting to extend the Agreement conditions, for a period of two calendar years from the expiry date of the Original Term of 31 October 2026.

3. After evaluating the fee, it was agreed that the charge of £33,118 would be set for one year and future years will increase with Consumer Price Index (CPI) percentage as at April of each subsequent year, in any instance the Fee as a minimum must cover all the costs incurred from the operation of the Fairs.
4. This Agreement was submitted to the Showmen's Guild Committee members and has subsequently been approved and signed by The Showmen's Guild Chairman.
5. It is the recommendation of the Officers and the Town Council Working Group that the Agreement is approved and signed by Thame Town Council.

Risk Assessment

6. A Corporate Risk Assessment (Appendix 2) and an Event Management Risk Assessment (Appendix 3) are attached to this report.

Resource Appraisal

7. Resources are contained within allocated budgets.

Legal Powers:

- Local Government Act 1972 S145

Action Required

- i) To authorise the signing and sealing of the September and October Fairs 3-year agreement with an option of a further 2 years subject to clause 65.*