



How To: Clean Signs

HTG03

Basic Equipment Required

Personal Protective Equipment (PPE)
(equipment provided by OCC)

- Hi-Vis Jacket

Suggested Tools
(not provided by OCC)

- Telescopic Cleaning Set
- Pressurised Sprayer 5ltr

Some equipment available to borrow from Volunteer Coordination Team

Insurance

(provided by appointing body – usually the Town/Parish Council)

- £10m public liability

What needs doing?



Over time dirt, moss or algae can build up on road signs making them unsightly or even obscured. Signs MUST be cleaned if they become illegible to motorists. It is helpful to clean them before this happens.



Health & Safety Standards

1. All sign cleaning works should be carried out from ground level and from the roadside verge.
2. Signs should only be cleaned alongside unclassified roads with speed limit of 30mph or less.
3. PPE to be worn

Method Statement

1. Carry out [Risk Assessment](#) & take 'before' photo. Set up warning cones if required.
2. Wash sign faces from top down with a biodegradable detergent or clean water only, using sponge, cloths or mops.
3. Do not use ladder, use telescopic cleaning set if required.
4. Record location/date/description of any work done and take 'after' photo.
5. If necessary, cut back any vegetation using hand tools only e.g. secateurs
6. Defective signs alongside A & B roads, or unclassified roads over 30mph, should be reported on Fix My Street.
7. Please contact volunteercoordinationteam@Oxfordshire.gov.uk for more information