

Thame LCWIP WG

Year	2024-25
Purpose:	To facilitate the engagement of residents, businesses and groups in Thame into the Local Cycling & Walking Infrastructure Plan (LCWIP) being developed for Thame.
Reports to:	Planning Committee
Membership	<p>The membership of this working group will be a minimum of three and will include at least two Town Councillors who will be nominated by the Town Council, and Thame Town Council's Environmental Project Officer. The remaining members will be co-opted residents.</p> <p>The group will be chaired by Thame Town Council's Environmental Project Officer</p> <p>All members are required to abide by the Code of Conduct adopted by TTC.</p>
Meetings & Methods of Work	<p>A working group meeting will be called shortly after each meeting of the Oxfordshire County Council led Steering Group meeting that is tasked with developing Thame's LCWIP.</p> <p>Methods of work (e.g. consultations, press releases, surveys, progress reports, letters, etc) are entirely up to the Working Group to decide.</p>
Resources and Budget	The Group will be allowed the use of Town Council meeting rooms and online meeting facilities to allow in person, remote or hybrid meetings. Administration resources and officer time will be allocated on request, as required.
Quorum	Minimum of 3, including Chair and 1 Councillor.
Approved by / on:	

Delegations

- To facilitate a local response to the decisions made/ actions taken by the Oxfordshire County Council led Steering Group meeting that is tasked with developing Thame's LCWIP.

Deliverables

- To identify action required on a local level to ensure that as many Thame residents are engaged in the development of the town's LCWIP as possible.
- Take forward this action as resources allow, with the support of Thame Town Council's Environmental Project Officer.

Scope / Jurisdiction

The Group is required to:

- Provide an update report to the Planning Committee meeting that follows each meeting of this working group.
- If relevant, to request support and resources as needed from the Planning Committee.