

## Planning Committee

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<b>Title:</b>	<b>Community Bus Working Group Update</b>
<b>Date:</b>	<b>17 October 2024</b>
<b>Contact Officer:</b>	<b>Becky Reid, Environmental Project Officer</b>

### Purpose of Report

1. To inform the committee about action taken by the Community Bus Working Group (CBWG) since 17 September 2024.

### General Update

2. Since the last meeting of the Planning Committee Cllr Richards has stepped down from the CBWG and Cllr Baines and Becky Reid (Environmental Project Officer) now attend the group on behalf of TTC. There are 4 other members of the group and it is anticipated some or all of the members will go on to take on the roles of directors/trustees in the new organisation once it is established. The Terms of Reference adopted at the last meeting of the Planning Committee outlined that 2 Councillors would be part of the Working Group. However following Cllr Richards decision to step down, it is proposed that this is reduced to 'a minimum of one Councillor', with the opportunity for any other Councillors to choose to be a member of the group if they want to be.
3. The CBWG is currently working on developing an Options Appraisal that they expect to have a proposal ready to bring to the Planning Committee on 12<sup>th</sup> November 2024. The Chair of the CBWG will present this and provide opportunity for scrutiny and questions at this meeting. Following this, subject to any changes requested by the Planning Committee, the proposal will be taken to Full Council for approval.
4. Thame Town Council has also become a member of the Community Transport Association who is able to offer expert advice and is hoping to offer Thame the opportunity to be mentored by another location that has already established a community bus.

### Action Required

- i) To agree to amend the Terms of Reference to reflect the need for just 1 Councillor to represent Thame Town Council on the Community Bus Working Group.*
- ii) To note the report.*