

## Full Council

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<b>Title:</b>	<b>Thame Sportive</b>
<b>Date:</b>	<b>25 March 2025</b>
<b>Contact Officer:</b>	<b>Cassie Pinnells, Community Services Manager</b>

### Purpose of the Report

1. To provide background on the operational support and associated expenditure required to assist with event preparations for a new Thame Sportive taking place on Sunday 15 June 2025.

### Background

2. As outlined in the proposal (Appendix 1), to provide the first Thame Sportive event in the town centre, to encourage cycling for all ages, to celebrate sport, while promoting healthy lifestyles, achieving a Thame Green Living aim, and providing an event to attract visitors to our unique market town, increasing economic opportunities for town centre businesses.
3. The main organisers of the Thame Sportive, with the support of Cllr Gilbert has requested event support, such as, free use of the Town Hall, borrowing event equipment, Maintenance team time and Officer administration support with this new event.
4. An agreed task list has been compiled detailing the assistance required e.g. delivery of equipment to and from Town Hall. Opening and locking of the town hall will fall to Cllr Gilbert to prevent any caretaking being incurred.

### Resource Appraisal

5. The Thame Sportive has support from Thame Cycling Club and Thame Cycles. The group are actively seeking sponsorship and with the projected estimated income of £5,875 against the estimated expenditure not including road closure fees of £3,070. The event should raise some money for charity.
6. Officer support with administration, such as road closure applications and event admin support, if required, is incorporated within normal office working hours. The maintenance staffing hours will total 2 hours spread over the two days. Dropping off equipment on the Friday before and collecting equipment on the Monday after the event.
7. An agreed task list from the organisers has been received, the Operations Manager will coordinate with the Maintenance Team to incorporate this into their work schedule.

### Risk Assessment

8. Maintenance Staff work schedule interrupted from Thame Town Council business and will be working to an agreed task list.

### Legal Powers:

- Local Government Act 1972, section 145

### Recommendation:

- To consider supporting the event and approving that Officers provide administrative and operational support to Cllr Gilbert.***